





## STATE HEALTH PLANNING AND DEVELOPMENT AGENCY

100 NORTH UNION STREET, SUITE 870  
MONTGOMERY, ALABAMA 36104

### NOTICE OF INTENDED ACTION

AGENCY NAME: STATE HEALTH PLANNING AND DEVELOPMENT AGENCY  
(Certificate of Need Review Board)

RULE NO. & TITLE: 410-1-7-.05 Letter of Intent

#### INTENDED ACTION:

The State Health Planning and Development Agency and the Certificate of Need Review Board propose to amend the above-styled section of the *Alabama Certificate of Need Program Rules and Regulations*.

#### SUBSTANCE OF PROPOSED ACTION:

This amendment clarifies that all letters of intent filed with the Agency must be submitted electronically in accordance with Rule 410-1-3-.09 and provides for the electronic payment of the required processing fee. This amendment also corrects scrivener's errors.

#### TIME, PLACE, MANNER OF PRESENTING VIEWS:

In response to this Proposed Rule, all interested persons are invited to submit data, views, comments and/or arguments, orally or in writing. Any and all such data, comments, arguments and/or requests to orally address the Certificate of Need Review Board shall be made in writing on or before August 4, 2016, and shall be made to:

Nicole Horn, Executive Secretary  
State Health Planning and Development Agency  
P. O. Box 303025  
Montgomery, Alabama 36130-3025

On August 17, 2016, at 10:00 a.m., the Certificate of Need Review Board shall conduct a public hearing in the State Capitol, Capitol Auditorium, 600 Dexter Avenue, Montgomery, Alabama, at which time it shall consider the Proposed Amendment, along with all written and oral submissions respecting the Proposed Amendment. Only those interested persons who have made timely written requests will be afforded the opportunity to speak.

Copies of the proposed changes are available for review at 100 North Union Street, RSA Union Building, Suite 870, Montgomery, Alabama. Phone (334) 242-4103 or visit the office Monday through Friday from 8:00 a.m. to 5:00 p.m., excluding State holidays.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:

August 4, 2016

CONTACT PERSON AT AGENCY:

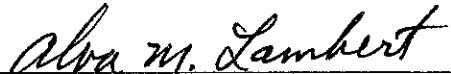
Nicole Horn

100 North Union Street

RSA Union, STE 870

Montgomery, AL 36104

(334) 242-4103

  
Alva M. Lambert, Executive Director

**410-1-7-.05 Letter of Intent**

- (1) A letter of intent must be filed electronically pursuant to Rule 410-1-3-.09~~shall be submitted by the applicant~~ at least thirty (30) days prior to submission of a formal application, and shall be accompanied by a processing fee of \$250.00. The processing fee must be submitted to the State Agency via overnight mail and marked in such a way as to clearly identify the fee with the electronic submission; or the fee may be submitted electronically via the payment portal available through the State Agency's website.
- (2) The letter of intent must be ~~in writing and must~~ contain as a minimum the information addressed in ~~3-(a)-(f)~~ of Rule 410-1-7-.04(3)(a)-(f). All letters of intent should be directed to the Executive Director of the State Agency.
- (3) The letter of intent must include the anticipated date of filing the formal application with the State Agency.
- (4) A letter of intent shall remain effective for a period of six (6) months from the date of receipt by the State Agency. If no application is received by the State Agency within the six-month period, the letter of intent will be rendered null and void.
- (5) For those projects eligible for batching, use of the letter of intent in Rule 410-1-7-.19 should be noted.

Author: Alva M. Lambert

Statutory Authority: § 22-21-275 (17), Code of Alabama, 1975.

History: Amended: Filed July 24, 2012; effective August 28, 2012. Amended: Filed  
: effective: